Success Criteria For A Report

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| Does it have a heading and sub headings? |  |
| Is the opening paragraph a general introduction to the subject? |  |
| Are the rest paragraphs organised into different facts? |  |
| Is there a closing paragraph that concludes your report? |  |
| Is it written in the present tense? |  |
| Is there technical vocabulary? |  |
| Has descriptive and factual language been used? |  |
| Is the report written in the third person? |  |